

**Covington Township Emergency Management Agency
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May 9, 2020

In my capacity as the Emergency Management Agency (EMA) Coordinator for Covington Township (Township), below is my recommended Emergency Management Plan for the re-opening of any facilities located in a:

MP-RV Zone (Mobile Home Park- Recreational Vehicle Park District) During the Township's Declaration of a Disaster Emergency Due to COVID-19.

Check-In Procedures for Members

- All Vehicles checked in at security gate. All members and visitors must be logged for emergency reporting procedures (i.e. COVID-19 outbreak)
- All passengers will be:
 - Checked for temperature (must be under 100.4F/37.8C)
 - ASKED: Do they have any symptoms (fever, dry cough, respiratory issues, flu like symptoms etc.)
 - ASKED: Have you or anyone in your family been in contact with a person who has tested positive for the current epidemic/pandemic virus in the last 14 days?
 - ASKED: If they or anyone in their family have traveled in/outside the United States in the last 14 days

If the answer to any of the above questions is “YES” or have a fever of 100.4F (37.8C) or higher, then the member/visitor and all vehicle occupants will be denied entrance into any MP-RV Zone Business(es). In order for them to return to the MP-RV Zone Business(es), a doctor's letter of release that they pose no health risk is required.

Personal Protective Equipment

- All members and visitors will ensure they have proper face mask/covering (must cover both mouth and nose) when within the MP-RV Zone Business(es) while walking off their site (i.e. going for walks, walking pets, interacting with other members, visitors and MP-RV Zone Business(es) Staff, etc).
- Practicing Social Distancing of 6' or greater

Cleaning Procedures for

- Bathrooms/Bath Houses
 - Each bathing facility that is open for use must be checked and cleaned on basis of CDC guidelines, keep record of cleaning.

- Rental Equipment (i.e. sport equipment, golf carts, golf clubs)
 - Follow CDC guidelines for disinfecting
- Amenities (i.e. arcades, stores, restaurants)
 - Follow CDC guidelines for disinfecting

Guidelines for Employees/Offices:

- Employees must wear a face mask or covering at all times when interacting with members and other staff. Also, while out on properties, completing their tasks. Per CDC guidelines.
- Employees must perform routine environmental cleaning
 - Routinely clean all frequently touched surfaces in the workplace, such as workstations, countertops, and doorknobs. Use the cleaning agents that are usually used in these areas and follow the directions on the label.
 - Use disposable wipes so that commonly used surfaces can be wiped down by employees before each use.
 - Follow any CDC guidelines
- Any MP-RV Zone Business (es) must adhere to all State mandated regulations and CDC recommendations for all businesses.

Additional Notes

- Those who become infected with COVID-19 while at any MP-RV Zone Business(es) must quarantine themselves and all family members staying in their property for 14 days. Should you choose to leave your property, it may only be to return to your permanent residence.
- Any positive test results must be reported to the Pennsylvania Department of Health: www.health.pa.gov
- If members or visitors are infected COVID-19 or been around someone who has been COVID-19 within the last 14 days, they are directed not to enter the facilities located in a MP-RV Zone. It is for everyone's health and safety.
- All MP-RV Zone Business(es) amenities will remain closed until further notice. The situation will be reviewed weekly to see if and when the activities and amenities can resume. Prior to any amenities opening, the MP-RV Zone Business(es) shall provide Covington Township EMA Coordinator with a plan of action for each amenity they want to open for approval.


Reporting of Non-Compliance

Anyone who finds that members or visitors to facilities in an MP-RV Zone who are not adhering to these guidelines should report the failure to comply to the EMA Coordinator for Covington Township. Should members, visitors or staff continue to put any MP-RV Zone Business (es) staff and other members at risk of COVID-19 infection they will be asked to leave and not return until the Disaster Emergency Declaration ends.


Enforcement

- These guidelines shall be implemented by the owner/operator of the facilities located in a MP-RV Zone. Should the owners or operators of said facilities fail to do so, then the EMA coordinator shall enforce this emergency action plan by fining the violators no less than \$250.00 for each occurrence for every day a violation occurs.

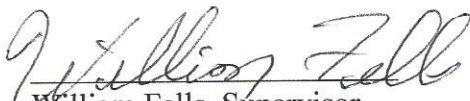
And now this 9th day of May, 2020, the Board of Supervisors hereby adopts the recommendation of the Emergency Management Coordinator.


Charles Raziano, EMA Coordinator

COVINGTON TOWNSHIP BOARD OF SUPERVISORS:


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John Brostoski, Supervisor


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