

COVINGTON TOWNSHIP BOARD OF SUPERVISORS
WORK SESSION
TUESDAY, MAY 25, 2021 AT 7 PM
IN PERSON AND VIA ZOOM AT: <https://zoom.us/j/91439752226>

The Covington Township Board of Supervisors held its Work Session on Tuesday, May 25, 2021 at 7:00 p.m., in person at the Covington Township Municipal Building, 20 Moffit Drive, Covington Township, PA 18444 and via Zoom.

There were present: Joseph Setta, Vice-Chairman; John Brostoski, Supervisor; Melissa Kearney, Supervisor; Marshall Peirce, Supervisor; Douglas A. Hein, Secretary / Treasurer; Joel M. Wolff, Esquire; and Ron Donati, Zoning Enforcement Officer. Chairman Thomas M. Yerke was absent.

1. **CALL TO ORDER / PLEDGE OF ALLEGIANCE:** Vice Chairman Setta called the meeting to order at 7:40 with the Pledge of Allegiance. The meeting was delayed because the public hearing held before this meeting ran late.
2. **AGENDA:** The agenda was accepted as presented.
3. **ANNOUNCEMENT:** Vice Chairman Setta announced there was an Executive Session held on May 20, 2021 at 5:30 pm to review auditor recommendations and PTO and a public hearing held tonight at 6:00 pm for the Short Term Rental Ordinance.
4. **PUBLIC COMMENT:** There was no comment on agenda items.
5. **MINUTES:** The May 4, 2021 Regular Meeting minutes were presented for review.
6. **BILLS:** Vice Chairman Setta said the interim bills list totaled General Fund expenses of \$1,641.15.
7. **TREASURER'S REPORT:** Mr. Hein said he set up a new PLGIT capital projects account and funded with \$55,000 real estate transfer tax from sale of Lot 5. He will have the full report to be submitted at June 1, 2021 Regular Meeting.
8. **SECURITY CAMERA PRESENTATIONS:** Tony D'Eliseo of CVI was present to review his cost estimates to install cameras, DVRs, wiring, monitors, and wireless bridges at the Moffat Estate, DPW complex and Police station. Peter Lewis from Triguard was supposed to participate on the Zoom meeting but was not present.
9. **PLANNING COMMISSION:** Vice Chairman Setta and Mr. Hein reviewed the projects submitted on the Commission's report. Thomas Millard was present to discuss his minor subdivision and plan to construct a garage on the combined lots. He has construction already scheduled and was asking permission to move forward while he gets official plans for the subdivision drawn up. The Board agreed and this was moved to the June 1, 2021 Board meeting for approval.
10. **BUILDING INSPECTOR:** No report was submitted.
11. **ZONING CODE ENFORCEMENT OFFICER:** Ron Donati reviewed a list of outstanding problem properties and asked the Supervisors for their recommendations. He asked if anyone wanted to visit the properties with him this week.
12. **ENGINEER:** No report was submitted.
13. **DIRECTOR OF PUBLIC WORKS:** No report was submitted.
14. **POLICE DEPARTMENT:** No report was submitted. Authorization to advertise for a new SRO was moved to the June 1, 2021 Board meeting.
15. **RECREATION COMMITTEE:** No report was submitted. Supervisor Kearney said she would have something for next week.
16. **SEWAGE ENFORCEMENT OFFICER:** No report was submitted.
17. **SOLICITOR:** Solicitor Wolff said Exeter 100 First LLC sold lot 1 (Maytag building) in the Industrial Park to Safe Haven LLC. He received the easement from Lackawanna County for the Union Mill Road drainage project and will record it.
18. **ADMINISTRATIVE ACTIONS:**
 - a. Security camera system – Roz Davis asked where the Estate cameras would be placed; Mr. Hein said two outside in the main parking lot, one facing the garage from the back, two in the meeting room and one under the balcony facing the entry door. This was moved to the June 1, 2021 Board meeting.
 - b. Fire tax – Discussion was held as to the Board's responsibility to implement anything less than 3 mills and not go to referendum. This was moved to the June 1, 2021 Board meeting and Supervisor Kearney asked when it needs to be voted on for next January. Mr. Hein was directed to contact PSATS to find out if there is a deadline. Fire Chief

Brad Jones thanked the Board for considering the tax and said if implemented, the Fire Company would eliminate the Fire Fund Drive.

- c. Moffat Estate steam boiler – Vice Chairman Setta said the estimate for \$21,880 from Rite-Temp was accepted for coverage by the Township's insurance carrier. Mr. Hein was directed to call Rite-Temp to tell them their estimate would be officially approved at the June 1st meeting, but they could place their order. This was moved to the June 1, 2021 Board meeting for approval.*
- d. Wonderful lease – Mr. Hein said Kelly Davies wanted to have an executive session to discuss her expiring lease. He was directed to contact her for her to send a list of what she would like changed in the lease. This was moved to the June 1, 2021 Board meeting.*
- e. County Waste dumpsters – This was moved to the June 1, 2021 Board meeting for approval to bid the service.*
- f. Lackawanna County 2021 Hazard Mitigation Plan Update resolution – This was moved to the June 1, 2021 Board meeting for approval.*

19. NEW BUSINESS:

- a. Water sample report – Mr. Hein stated that after the bottled water bill was questioned, he was directed to have the water tested. He called Prosser Labs who tested the water at Moffat Estate and the DPW Garage. There is no colloform in the samples, but a full report will take 15 business days. He will provide the report when he gets it.*
- b. Fire Company itemized list of expenditures of funds received from Township – Vice Chairman Setta read a portion of the Second Class Township Code regarding fire company funding. Mr. Hein said Chairman Yerke asked for this to be on the agenda because of the fire tax. Supervisor Peirce said he gave everything to the auditors during the audit. Vicki Williams said the listing was in the box of audit materials. Supervisor Peirce said insurance and loan payments for the rescue truck cover the \$40,000 from the Township.*

20. OLD BUSINESS:

- a. Roofs on Estate buildings – No Supervisor had received any information. Supervisor Kearney said she would reach out to her contacts.*
- b. Sign ordinance – This was moved to the June 1, 2021 Board meeting to advertise for a hearing.*
- c. Wall repairs at Moffat Estate entrance – This was moved to the June 1, 2021 Board meeting.*
- d. Zoom subscription – \$149.90 automatically renews July 6, 2021; this was moved to the June 1, 2021 Board meeting.*

21. CORRESPONDENCE: *There was no correspondence.*

22. SUPERVISORS COMMENTS: *There were no Supervisors' comments.*

23. PUBLIC COMMENT: *Open public comment period*

24. ADJOURNMENT: *ON MOTION duly made (Kearney), seconded (Brostoski), and carried 4-0 to adjourn the meeting at 8:42 pm.*

*Respectfully submitted,
Douglas A. Hein
Secretary / Treasurer*

Approved: