

**COVINGTON TOWNSHIP BOARD OF SUPERVISORS  
ORGANIZATION MEETING AGENDA  
TUESDAY, JANUARY 3, 2023**

**TEMPORARY CHAIR-PERSON:**

**TEMPORARY SECRETARY:**

**PLEDGE OF ALLEGIANCE:**

**PUBLIC COMMENT:**

**AGENDA:**

**CHAIR-PERSON:**

**VICE CHAIR-PERSON:**

**SECRETARY:**

**TREASURER:**

**SOLICITOR:**

**VACANCY BOARD CHAIR-PERSON:**

**BUILDING CODE OFFICIAL & BUILDING INSPECTOR:**

**UCC COMMERCIAL INSPECTOR:**

**ZONING CODE ENFORCEMENT OFFICER:**

**ZONING CODE ENFORCEMENT OFFICER SOLICITOR:**

**CODES ENFORCEMENT OFFICER:**

**EMERGENCY MANAGEMENT COORDINATOR:**

**ENGINEER:**

**ALTERNATE PROJECT ENGINEER:**

**OPEN RECORDS OFFICER / RIGHT TO KNOW OFFICER:**

**ALTERNATE RIGHT TO KNOW OFFICER:**

**FLOOD PLAIN ADMINISTRATOR:**

**PLANNING COMMISSION SECRETARY:**

**ZONING HEARING BOARD SECRETARY:**

**ZONING OFFICE SECRETARY:**

**PLANNING COMMISSION SOLICITOR:**

**ZONING HEARING BOARD SOLICITOR:**

**SEWAGE ENFORCEMENT OFFICER:**

**ALTERNATE SEO:**

**POLICE CHIEF:**

**FULL TIME POLICE:**

**PART TIME POLICE:**

**PART-TIME POLICE SECRETARY:**

**SCHOOL RESOURCE OFFICER (SRO):**

**PAVILION MANAGER:**

**SENIOR CENTER COORDINATOR:**

**SUPERVISOR LIAISONS:**

**Road**

**Police**

**Planning**

**Zoning**

**Sewer**

**DIRECTOR OF PUBLIC WORKS:**

**ROADMASTER:**

**DELEGATE AND ALTERNATE DELEGATE TO LACKA COUNTY TAX -COLLECTION  
COMMITTEE:**

**DEPOSITORY:**

**VACANCIES ON BOARDS:**

**PLANNING COMMISSION MEMBER:** (5 years)

**SEWER BOARD MEMBER:** (5 Years)

**ZONING HEARING BOARD MEMBER:** (3 Years)

**ALTERNATE ZONING HEARING BOARD MEMBERS:** (1)

**RECREATION COMMITTEE MEMBER:**

**RECYCLING COORDINATOR:**

**FOOD DISTRIBUTION COORDINATOR:**

**DELEGATES:**

**DELEGATE TO STATE CONVENTION:**

**DELEGATE TO LACKAWANNA COUNTY C.O.G:**

**DELEGATE TO NORTH POCONO C.O.G:**

**AGRICULTURE AREA ADVISORY COMMITTEE SUPERVISOR:**

**CDL DRUG & ALCOHOL PROGRAM CONTACT PERSON:**

**FIRE COMPANY:**

**FIRE COMPANY RESOLUTION:** *Resolution 2023-01*

**FIRE COMPANY OFFICERS & FIRE POLICE:** 2023 Executive & Operational Officers

**ESTABLISH REGULAR MONTHLY MEETING DATES (2023):**

Currently: The 1<sup>st</sup> Tues. of each month @ 7 p.m., Municipal Office (20 Moffat Dr.)

January 3 <sup>rd</sup> (Re-org.)	May 2 <sup>nd</sup>	September 5 <sup>th</sup>
January 10 <sup>th</sup> (Monthly)	June 6 <sup>th</sup>	October 3 <sup>rd</sup>
February 7 <sup>th</sup>	July 6 <sup>th</sup> (Thursday)	November 7 <sup>th</sup>
March 7 <sup>th</sup>	August 1 <sup>st</sup>	December 5 <sup>th</sup>
April 4 <sup>th</sup>		January 2, 2024 (Re-organization)

**ESTABLISH REGULAR MONTHLY WORKSESSION DATES (2023):**

Currently: The last Tuesday of each month @ 7 p.m., Municipal Office (20 Moffat Dr.)

January 31 <sup>st</sup>	May 30 <sup>th</sup>	September 26 <sup>th</sup>
February 28 <sup>th</sup>	June 27 <sup>th</sup>	October 31 <sup>st</sup>
March 28 <sup>th</sup>	July 25 <sup>th</sup>	November 28 <sup>th</sup>
April 25 <sup>th</sup>	August 29 <sup>th</sup>	December 26 <sup>th</sup>

**ESTABLISH TIME LIMIT FOR PUBLIC COMMENT:**

**FEES FOR HEARINGS:**

**EMPLOYEE HOLIDAYS:**

New Year's Day	Martin Luther King Day	President's Day
Good Friday (Floating)	Memorial Day	4 <sup>th</sup> of July
Labor Day	Columbus Day	Veteran's Day (Floating)
Thanksgiving Day	Christmas Eve (1/2 day/full pay)	
Christmas Day	New Year's Eve (1/2 day/full pay)	

**TREASURER'S BOND:**

**SALARIES & FEES & HOURLY RATES:** (Effective January 1, 2023)

**ENGINEERS:**

**ATTORNEYS:**

Township Solicitor:

Zoning Solicitor:

Zoning Hearing Board Solicitor:

Planning Commission Solicitor:

**BUILDING INSPECTOR**

**SECRETARY**

**TREASURER**

**POLICE DEPARTMENT:**

Chief of Police

Officers

SRO

Part-time Secretary

Uniform Allowance

**DEPARTMENT OF PUBLIC WORKS:**

Director of Public Works

Roadmaster

Road Laborers (full time)

Road Laborers (part time)

Estate Maintenance

Estate -part time

**ZONING:**

Zoning Officer

Zoning Secretary

Zoning Hearing Board Secretary

Zoning Hearing Board voting members

**SEWAGE ENFORCEMENT OFFICER**

**PLANNING COMMISSION SECRETARY**

**NORTH POCONO SENIOR CENTER COORDINATOR**

**PAVILION MANAGER**

**PUBLIC COMMENT:**

**ADJOURNMENT:**