

Covington Township Board of Auditors

January 4th, 2023

Meeting Minutes

Meeting was called to Order at 6:00 Pm by Rose Hoanzl

Pledge of Allegiance

In attendance: Board Members, Rose Hoanzl, Adam Horsky & Bill Beavers. Public: Roz Davis

Agenda Amendment: Rose noted that a Working Supervisor Pay rate for Pavilion Manager was missed during the creation of the meeting agenda. Bill motioned to amend the agenda to include Pavilion Manager Pay Rate. Adam seconded the motion. All voted in favor

Adam motioned to approve the agenda as amended Bill Beavers seconded the motion. All voted in favor.

Board Reorganization:

Chairperson: Previous Chairperson Rose asked for a nomination for Chairperson. Bill Beavers nominated for Rose; Adam seconded the nomination. All voted in Favor.

Secretary: Chairperson Rose asked for a nomination for secretary. Bill Beavers nominated Adam; Rose seconded the nomination. Rose & Bill voted yes; Adam abstained.

Public Comment: The floor was opened by Rose for the public to speak. No one commented.

Previous Meeting Minutes: The Previous minutes were read; Adam noted a typographical error. A motion was made by Bill Beavers & Seconded by Rose to approve the minutes as amended. All voted in favor

New Business:

-Working supervisor Pay Rate:

1. *Secretary of the Township:* Adam proposed we raise the pay rate from an annual salary of \$47,500.00 to \$52,000 a roughly 9.47% pay increase. Bill made a motion to increase the rate as Adam proposed, Adam seconded the motion. All voted in favor.

2. *Director of Public Works:* Adam stated that the current pay was \$25.00 per hour, and we should award an increase of 10%. Adam motioned to raise the pay rate to \$27.50 per hour, Bill seconded the motion. All voted in favor.

3. *Truck/Plow Driver for Road Crew:* Adam stated that the current rate was \$22.50 per hour and that we should raise it to \$25.00 per hour. Bill motioned to raise the rate to \$25.00 per hour, Adam seconded the motion. All voted in favor.

4. *Pavilion Manager:* Adam stated that even through Missy has requested for the Supervisors to seek someone else for the position that we still must set a pay rate for the year. Adam also stated that currently its at \$25.00 per hour and that we should also give a 10% increase. Adam motioned to raise the rate to \$27.50 per hour, Bill seconded the motion. All voted in favor.

Federal Mileage Reimbursement Rate: Adam stated that the current rate from the IRS is from June 1st, 2022, and was 62.5 cents per mile. Adam motioned to utilize the rate for the township and its business. Bill seconded the motion, and all voted in favor.

Proposed Meeting Dates for 2023:

Adam stated that he spoke to the Township Treasurer earlier in the day and she should have the books ready in the next 2 weeks and suggested that March 8th would be a good date to set for the report finalization meeting. Bill made a motion to set our next meeting for March 8th, 2023. Roz Davis asked what time and Adam noted that we will post that when we get closer to that date as we do not know our schedules that far out to set the time.

Old Business:

None

Public Comment:

Rose opened the floor for public comment. Roz Davis wanted to clarify about the illegal meeting remark she made at the previous meeting. She continued to say that Township Secretary Missy Kearney failed to post the agenda to the Website. Adam reminded Roz that we are second class township, and that the Website does not always have to be always up to date and that everything is posted publicly at the township building as legally required.

Rose remarked that what is in the past should be in the past and continued to say last year was the first year for all three auditors and that the last year was very difficult with 2 different treasurers, three different secretaries and being fresh to this. She continued to say we are all human and that we will do our best to be on top of things going forward. Roz remarked she was not pointing fingers but just wanted to clarify.

Roz stated that it was brought up at another public meeting that the audit was never posted because the previous secretary never posted it. Roz specifically asked Melinda (the previous secretary) what happened, and Melinda told her that 'she never received it from DCED or the board, if she did she would have posted it'. Adam replied that he has an email including the Auditor's report and the DCED report that was sent to Melinda and acknowledged by her. Adam further remarked that criminal charges can be filed against someone who didn't do their job and are telling people otherwise. Roz asked Adam for clarification as to if he sent in the report to Melinda (the previous secretary) to which he replied, "Oh I did and she acknowledged it and for her to tell you that is absolutely absurd".

Rose interjected and stated that Melinda is no longer employed by the township and why are we discussing this.

Adjournment:

Adam proposed we adjourn the meeting. Bill was so moved. All votes for yes.

Meeting Adjourned at 6:21 pm