

**COVINGTON TOWNSHIP SUPERVISORS  
MONTHLY WORK SESSION  
MARCH 28, 2023**

The Covington Township Board of Supervisors held their monthly work session on Tuesday, March 28, 2023 at 7 p.m. at the Covington Township Municipal building, Moffat Estate, 20 Moffat Drive, Covington Township, PA 18444.

There were present: Vice Chairwoman Vicki Williams, Supervisor Marshall Peirce, Supervisor William Willson, Supervisor Wanda Andreoli and Attorney Joel Wolff. Chairwoman Melissa Kearney arrived during the M-1 discussion.

Also present: Police Chief Robert Bastek and Zoning Code Enforcement Officer David Hall.

**Agenda:** There were no changes to the agenda.

**Announcements:** No announcements.

**Public Comment:** No public present.

**Minutes:** Vice-Chairwoman Williams asked all board members to review the monthly meeting minutes and let the secretary know of any changes or corrections prior to the meeting.

**Bills:** The bill list will be available at next week's monthly meeting.

**Treasurer's Report:** The treasurer's report will be available at next week's monthly meeting.

**Administrative Actions:**

**Advertise small dump truck on Municibid:** DPW Director Peirce spoke about the 2003 Ford F550 dump truck with a 9' plow that he would like to sell on Municibid since the township has recently purchased a truck from Springbrook and we are awaiting the arrival of the new truck we ordered last year.

**Advertise for STR ordinance change hearing:** A motion to advertise for the public hearing to change the STR ordinance will be requested at the meeting.

**Extend deadline for M-1 zone change:** A lengthy discussion was held regarding the request of 611 Land Development to extend the original deadline for the M-1 zone change from April 24<sup>th</sup> to July 23<sup>rd</sup>. The pros and cons of the extension were discussed. This will be decided at the April meeting.

**Police applicant recommendations:** Three applications were received and the applicants were interviewed. Chief Bastek made a recommendation of hiring John McDevitt as a part-time officer due to his extensive experience and Destiny Frisbie as a paid intern until she graduates from the police academy. Upon graduating and receiving the proper police credentials, she would begin her full-time employment with the township. Chief Bastek spoke with Atty. Wolff regarding a contract of employment for Destiny since she will be offered a paid internship. A similar contract will be offered to Officer Grube for working Eagle Lake with a salary increase until the end of the contract with Eagle Lake. Supervisor Willson questioned the status of lettering the Tahoe and the equipment that needs to be installed. Per Chief Bastek, the parts are on backorder but he will have the Tahoe lettered.

**Schedule of fees increase ~ sewage:** A sample resolution was presented for review by the Board of Supervisors with the increased fee schedule for wastewater. Any existing permits will not be affected by the increase in fees.

**Probation ending for Missy:** The probation period will end on April 3, 2023 for our secretary, Melissa Kearney.

**Flooring at Senior Center:** We are waiting on three (3) bids for the flooring. This will be decided at the meeting in April.

**Set Spring Clean-up dates:** Potential dates for the clean-up will be May 19<sup>th</sup> and 20<sup>th</sup>.

**E-Recycling:** We will need to decide if we would like to have another e-recycling event. Maybe we could include Springbrook township because they participate in our recycling program.

**Amend December 6, 2022 approved minutes:** Secretary/Chairwoman Kearney mentioned Roz Davis came to the office to review the recording of the December 6, 2022 meeting. Although she (secretary) feels it could be argued that the wording mentioned in question was either "per" or "for" the

zoning hearing board members, the secretary will amend the minutes at the April meeting and notate same in the minutes of this meeting to reflect the amendment of the December 6, 2022 minutes.

**Planning Commission:** No report received.

**Building Inspector:** No report received.

**Zoning Code Enforcement Officer:** No report.

**Engineer:** No report received.

**Solicitor:** No report.

**Director of Public Works:** No report.

**Roadmaster:** No report received.

**Moffat Maintenance:** No report received.

**Police Department:** No report.

**Recreation Committee:** Chairwoman Kearney mentioned the Community Easter Egg Hunt is being held this Saturday, April 1<sup>st</sup> at the pavilion.

**Sewage Enforcement Officer:** No report received.

**New Business:** None.

**Old Business:** None.

**Correspondence:** Supervisor Willson questioned the service request that was received regarding the lighting issue at the Industrial Park. After review, this is because of the new building that was just completed. David Hall has reached out to MaryLou Butler to ask whether there were supposed to be shields on the lights. He is awaiting a return call.

**Supervisor Comments:** Chairwoman Kearney reported the auditors have completed and submitted their annual audit. They held their public meeting earlier this evening and they have provided a copy of their recommendations to the board of supervisors. She was asked by Supervisor Peirce to inform everyone why she was late for the work session. She stated the reason for being late was because she received a Proclamation for herself and Mary Swingle from the Scranton City Council in observation of Women's History Month. Chairwoman Kearney was awarded the Proclamation as the 1<sup>st</sup> woman to hold the position of Chair for the Board of Supervisors in Covington Township and Mary Swingle was awarded the Proclamation because she was the 1<sup>st</sup> woman elected as a Township Supervisor in Covington Township.

**Public Comment:** No public present.

**Adjournment:** ON MOTION duly made (Williams) seconded (Andreoli) and carried to adjourn the work session at 8:23 pm.

Respectfully submitted:  
Melissa Kearney, Secretary

Approved:

*Marshall Peirce*