

**COVINGTON TOWNSHIP SUPERVISORS  
MONTHLY WORK SESSION  
MAY 28, 2024**

The Covington Township Board of Supervisors held their monthly work session on Tuesday, May 28, 2024, at 7 p.m. at the Covington Township Municipal building, Moffat Estate, 20 Moffat Drive, Covington Township, PA 18444.

There were present: Chairwoman/Secretary Melissa Kearney, Vice Chairwoman Vicki Williams, Supervisor/DPW Director Marshall Peirce, Supervisor Wanda Andreoli, Supervisor William Willson, and Attorney Joel Wolff.

**Agenda:** The agenda was accepted as presented.

**Announcements:** An executive session was held on Tuesday, May 21, 2024, at 6:45 p.m. to discuss collective bargaining for the police department.

**Public Comment:** None.

**Minutes:** Chairwoman/Secretary Kearney asked all board members to review the draft monthly meeting minutes of May 7, 2024, and let her know of any revisions or corrections prior to the meeting.

**Bills:** The bill list will be available at next week's meeting.

**Treasurer's Report:** The treasurer's report will be available at next week's meeting.

**Administrative Actions:**

**Multi-modal grant:** This grant will need to be decided on at next week's meeting so Mary Lou can complete the application and it can be approved and submitted by the end of July. Supervisor/DPW Director Peirce recommended Kosinski Road as the road project for this grant. He stated Madison Township will be doing their portion of this road next year and it would be beneficial if Covington was able to do their portion at the same time.

**Cybersecurity insurance:** Chairwoman/Secretary Kearney is recommending the board consider purchasing cybersecurity insurance for the township. It is believed that insurance companies will be requiring this insurance in the future. Our insurance company has previously provided quotes for this insurance, and it can be included in the annual renewal.

**Patio area for Senior Center:** Chairwoman/Secretary Kearney would like to provide for a picnic area at the Senior Center in the rear parking lot between the dance studio and the senior center. The area can be cordoned off to allow for a gazebo with picnic tables. Pictures of gazebos, with pricing, were given to the board for their review.

**Bullet proof vests:** Incoming police chief, Jeff Lamm, asked if the township would provide him with a bullet proof vest. The cost of the vest is \$621.60 plus a product protection charge. DPW/Supervisor Peirce questioned purchasing 2 bullet proof vests for the Covington EMS. The cost of those vests would be dependent on the size but would be comparable to the cost previously mentioned.

**Planning Commission:** At last month's meeting, it was requested to receive an extension of 90 days for the Capple minor subdivision; this extension has been received by Mr. and Mrs. Capple.

**Building Inspector:** No report.

**Zoning Code Enforcement Officer:** No report.

**Engineer:** No report.

**Solicitor:** Attorney Wolff reported he has prepared the developer's agreement for the Dollar General/Auto Zone/JLM Real Estate Investments. If there are no changes, he will have it ready for approval at next week's meeting.

**Director of Public Works:** The township was not awarded the Monroe County LSA grant for Union Mill Road. A brief discussion was held on re-applying for this grant for Union Mill Road. The board will ask Mary Lou about the line painting of the required streets at the meeting next week. A brief discussion ensued on the purchase of "men working" signs for our Road Department.

**Roadmaster:** No report.

**Moffat Maintenance:** A discussion ensued regarding the potential of hiring a part-time helper to assist with the groundskeeping of the Moffat estate. Jay has been helping the road department with driving trucks and hauling materials, so it is believed that additional help can be beneficial. A quote was received for the purchase and installation of 4 new garage door openers for the Moffat garage. The total for the quote was \$2,300.00. If approved, the openers would be installed at the same time as the garage doors are installed.

**Police Department:** No report.

**Recreation Committee:** No report.

**Sewage Enforcement Officer:** Scott VanFleet will be requesting a waiver from the board to allow for a holding tank to be installed for his wedding shed he will be installing at his grove. The sewer enforcement officer has approved the holding tank with certain requirements, one of which will be a waiver from the board because the holding tank is not allowed per the ordinance without a waiver.

**New Business:** A brief discussion was held regarding grass clippings in the road. Chairwoman/Secretary Kearney is requesting the board consider an ordinance prohibiting grass clippings and other debris in the township roadways. Atty. Wolff will begin working on this. Chairwoman/Secretary Kearney asked if the board would consider repealing the ordinance for the amusement tax at the same time of the grass clipping ordinance.

**Old Business:** Entech Engineering sent a letter to the township back in March advising of a Moscow Transmission Main Replacement – Phase II. At that time, Mary Lou requested a larger map to review. In follow-up, it was determined that the replacement will take place along Route 435 and will cut across Center Street. This project will take place in 2025, and the letter received was for informational purposes only. Chairwoman/Secretary Kearney would like to complete the work that has been previously started at the Moffat Estate, and not completed. The stonework was started 2 years ago and is still not done; the painting on the exterior windows and doors was started last year and is also not done; and landscaping needs to be done to make the entrance to the building appealing. A brief discussion was held on completing the ongoing projects and how we would like to proceed. The certificate of insurance has been received from the N.P. Historical Society. They are anxious to move into the mansion and this will hopefully take place within the next few weeks.

**Correspondence:** A letter was received from Brigid E. Carey, an attorney for the residents of Foleywood. Atty. Carey sent the letter as an informational letter to inform the township officials there is a homeowner's association, with restrictive covenants, within the Foleywood development. This association is called "Foleywood Park Association, Inc.". Information was received from MRM Trust asking the township to entertain a quote from them to provide our worker's compensation insurance and property and liability insurances. A thank you letter was received from PSATS, thanking the township for our participation in the Parade of Flags held during the PSATS conference in April.

**Supervisor Comments:** None.

**Public Comment:** Auditor Al Dixon was present and stated that Jubilee Road has weight limit signs and questioned the weight of the log trucks that are entering Center Street. A brief discussion ensued which included the bonding of Jubilee Road by 2 companies. Mr. Dixon also questioned the amusement tax ordinance the board is looking to repeal. Chairwoman/Secretary Kearney explained a representative from DCED reached out to her stating that the township should repeal this ordinance since no amusement taxes have ever been collected. This is currently a line item on the annual budget and by repealing the ordinance it will no longer need to be included in the audit. Mr. Dixon also questioned the township's authority within Eagle Lake. A brief discussion ensued.

**Adjournment:** The work session adjourned at 7:58 pm.

*Respectfully submitted:  
Melissa Kearney, Secretary*

*Approved: 6-4-2024*

*Wes A. Mulkey*