

**COVINGTON TOWNSHIP SUPERVISORS
MONTHLY WORK SESSION
AUGUST 27, 2024**

The Covington Township Board of Supervisors held their monthly work session on Tuesday, August 27, 2024, at 7 p.m. at the Covington Township Municipal building, Moffat Estate, 20 Moffat Drive, Covington Township, PA 18444.

There were present: Chairwoman/Secretary Melissa Kearney, Vice Chairwoman Vicki Williams, and Attorney Joel Wolff. Supervisor/DPW Director Marshall Peirce attended the work session via phone. Also present: Police Chief Jeff Lamm.

Absent: Supervisor Wanda Andreoli and Supervisor William Willson

Agenda: The agenda was accepted as presented.

Announcements: No announcements.

Public Comment: No public comment.

Minutes: Chairwoman/Secretary Kearney asked all board members to review the draft minutes of the public hearings held on August 6, 2024, for Ordinances #2024-01 and #2024-02, and the draft minutes of the monthly meeting also held on August 6, 2024. She asked that the board let her know of any revisions or corrections prior to the meeting.

Bills: The bill list will be available at next week's meeting.

Treasurer's Report: The treasurer's report will be available at next week's meeting.

Administrative Actions: No administrative action at this time, however, approval of the retirement MMO's will be added to the agenda for next week along with a Resolution for the LSA grant for Union Mill Road.

Planning Commission: Available next week.

Building Inspector: Available next week.

Zoning Code Enforcement Officer: Available next week. The Zoning Officer and Zoning Secretary will be meeting with the newly hired zoning attorney tomorrow morning to review the open issues.

Engineer: Available next week.

Solicitor: Nothing currently. Chairwoman Kearney questioned the status of the Ordinance regarding debris and grass clippings on township roads. A brief discussion ensued.

Director of Public Works: Supervisor/DPW Director asked that the road crew investigate repairing the walk/don't walk pedestrian sign that has been taken down at the entrance of the Industrial Park. Chairwoman/Secretary Kearney will speak with the roadmaster about this. A quote in the amount of \$4,890.00 was received from Pocono Spraypatching to spray patch and crack seal the parking lots of the police station/senior center and the office. They would like to walk the parking lot in front of the garage at the Mansion to discuss the repairs needed as this area will require additional work.

Roadmaster: Available next week.

Moffat Maintenance: Chairwoman/Secretary Kearney reported the exterior window painting is being completed. She also reported the shutters have been hung on the rear (main entrance) of the mansion. She anticipates the painting to be completed by the end of the week. A brief discussion ensued on cleaning the gutters on the garage, along with pressure washing the awnings of the garage. If the painter has the time, he could possibly paint the awnings on the garage and the porch. Chairwoman/Secretary Kearney also mentioned she met with a mason about repairing the concrete on the garage and the chimney on the rear of the garage. He will send a quote for the repair of these items. A complaint was received on the condition of the Moffat Park. The complaint mentioned the deteriorating condition of the park including the lack of mulch, and slide that has bolts showing and carvings, along with loitering. The

police department will begin patrolling the area more frequently and the Moffat maintenance has been notified of the complaint.

Police Department: The new computers were installed at the police station. Chief Lamm advised he is meeting with the high school resource officer and asked if the board had any questions they would like answered. Supervisor Willson, through Chairwoman Kearney, questioned traffic control when the school is letting out for the day. He is unsure whether the school resource officer can conduct traffic control, but if not, he would like to have a police officer present to assist with traffic control when the buses are exiting. Chief Lamm questioned a key for the traffic light to switch the light to assist with traffic control. Chairwoman/Secretary Kearney will reach out to Northeast Signal to question a key and tutorial for traffic control via the traffic signal. Chief Lamm will also speak with the school resource officer regarding this issue but will await word from Northeast Signal.

Recreation Committee: The fishing derby was held this past weekend and appeared to be a success.

Sewage Enforcement Officer: Chairwoman Kearney would like to schedule a meeting with KBA to discuss their billing.

New Business: The treasurer would like to begin meeting about the budget. Two (2) potential dates she has are Monday, September 9th and Monday, September 23rd. This date will be decided at the meeting next week so advertising can be approved. Chairwoman/Secretary Kearney commented on the increase in recycling fees.

Old Business: The work will begin on the new police station soon.

Correspondence: Rail Car Incident Response training will be held. The flyer was sent to the Fire Chief and Police Chief along with all supervisors. The judicial tax sale was held and resulted in 3 Eagle Lake properties being sold.

Supervisor Comments: Supervisor Williams asked that the Moffat maintenance pressure wash the awnings above the porch on the mansion. She will advise Jay to pressure wash these awnings while he is doing the garage awnings. Chairwoman/Secretary Kearney briefly discussed A.M. Hughes Blvd with Supervisor/DPW Director Peirce. We will have the road department patch the potholes.

Public Comment: No public comment.

Adjournment: The work session adjourned at 7:27 pm.

Respectfully submitted:
Melissa Kearney, Secretary

Approved: 9.3.24
J. Marshall Peirce