

**COVINGTON TOWNSHIP SUPERVISORS
MONTHLY WORK SESSION
OCTOBER 28, 2025**

The Covington Township Board of Supervisors held their monthly work session on Tuesday, October 28, 2025, at 7:00 p.m. at the Covington Township Municipal building, Moffat Estate, 20 Moffat Drive, Covington Township, PA 18444. Chairwoman Kearney opened the work session at 7:00 p.m. with the Pledge to the Flag.

Present were: Chairwoman/Secretary Melissa Kearney, Vice-Chairman/DPW Director F. Marshall Peirce, Supervisor William Willson (arrived during Administrative Actions), and Supervisor William Beavers.

Also present: Police Chief Jeff Lamm and Building Inspector Dave Lamm.

Absent: Supervisor Wanda Andreoli and Attorney Joel Wolff

Agenda: Accepted as presented.

Announcements: None.

Public Comment: No public present.

Minutes: The draft minutes of October 7, 2025, monthly meeting, October 17, 2025, budget workshop and October 22, 2025, budget workshop were given to the board for their review.

Bills: The bills will be available for the meeting.

Treasurer's Report: The treasurer's report will be available for the meeting.

Administrative Actions:

Solar Farm Ordinance Amendment #2025-04: The public hearing will be held on November 25, 2025, at 6:30 pm to consider adopting the amendment of the Solar Farm Ordinance.

Advertise 2026 Budget: The 2026 budget will need to be advertised prior to adoption in December.

Donations to Griffin Pond and North Pocono Library: Donation amounts were budgeted for this year. A motion for the donations will need to be approved at the meeting.

Dollar General/Auto Zone: A letter was received from JLM Real Estate Investments, LLC. requesting a full release of their site improvements bond. Engineer Mary Lou Butler will check the site and have a letter prepared for the meeting.

PSATS Insurance Cooperative: A resolution will need to be adopted to allow the township to offer additional benefits to the employees utilizing benefits offered through PSATS. Vision insurance will be offered to the employees at their own expense.

Zoning Code Enforcement Officer: This report will be available for the meeting. Chairwoman Kearney spoke about a conditional use hearing application which has been received from Rohrer Bus Co. to allow them to park busses at A.J. Chevrolet's location. The bus company has already moved buses into this location, and the application has been before the planning commission with the planning commission advising Rohrer that land development would need to be accomplished. A representative of Rohrer dropped off a 2nd conditional use application last week and it has been advised by the zoning officer that a hearing date should be scheduled, and any requirements can be discussed then. A brief discussion ensued. A hearing date will be set at the meeting.

Building Inspector: The report will be available for the meeting.

Planning Commission: The monthly report will be reviewed at the meeting.

Engineer: The monthly report will be available for the meeting.

Solicitor:

Director of Public Works: Supervisor/DPW Director Peirce spoke on selling the Mack truck. The truck will be placed on Municibid with the only decision the board needs to make will be whether to put a

reserve with no vote for the winner, or no reserve and voting on the highest bidder when the auction ends. Supervisor Beavers questioned the value of the truck.

Roadmaster: The report will be available for the meeting.

Moffat Maintenance: No report.

Police Department: A resolution will need to be adopted at the meeting for the LSA grant for a new police vehicle.

Recreation Committee: No report.

Sewage Enforcement Officer: No report.

New Business: Chairwoman/Secretary Kearney spoke about a Peer Assistance Program which is offered by the Governor's Center for Local Government Services. This program provides training from local mentors on numerous categories to assist township personnel with all aspects of township work. This training is free to the township and paid for by the Governor's Center for Local Government Services. A letter of intent would need to be approved at a public meeting and signed by the chief elected official prior to submission.

Old Business: An appeals board will need to be established for the purpose of hearing appeals of the code officials' decisions and interpretations. This will be advertised on the township website. The Municibid auction has ended on the 2017 Dodge Charger. The reserve amount was reached but the winning bidder has not reached out regarding payment or pickup. This will be reported to Municibid and can be re-advertised for bids one more time. A resolution will need to be adopted for the LSA grant for the Center Street Road Project. Chairwoman/Secretary Kearney advised she reviewed the ordinances from 1991 to present to compile a list of violations for fines. She gave some ordinances to the police chief for his review. She also asked the board to consider advertising for a Short-term Rental administrative assistant. After meeting with representatives of a neighboring municipality, and attending PSATS classes regarding Short-term Rentals, it was determined that an administrative assistant may be able to handle all aspects of Short-term Rentals within the township, but the first step would be to advertise for the position. This will be decided at the meeting next week.

Correspondence: A letter of interest has been received regarding the rental space located near the senior center (old police station). This letter advised no renovations would need to be made. The only item that would need to be addressed would be to split the electricity from the senior center, which has already been set up to be split, but a new service will need to be established.

Supervisor Comments: Vice-Chairman/DPW Director Peirce spoke on the cost of driveway permits needing to be increased because of the cost of personnel inspecting the location on a few different occasions. A discussion was also held on the cost of permits being doubled or tripled in the past for violators who did not obtain a permit prior to commencing their projects. It was also discussed on increasing penalties for repeat offenders of township ordinances. This will be discussed further when the fee schedule for violations is being worked on.

Public Comment: No public present.

Adjournment: The work session was adjourned at 7:42 pm.

Respectfully submitted:
Melissa Kearney, Secretary

Approved: 11.6.2025

J. Marshall Peirce