

**COVINGTON TOWNSHIP SUPERVISORS
MONTHLY MEETING
NOVEMBER 6, 2025**

The Covington Township Board of Supervisors held their monthly meeting on Thursday, November 6, 2025, at 7:00 p.m. at the Covington Township Municipal building, Moffat Estate, 20 Moffat Drive, Covington Township, PA 18444. Chairwoman Kearney opened the meeting at 7:00 p.m. with the Pledge to the Flag.

Present were: Chairwoman/Secretary Melissa Kearney, Vice-Chairman/DPW Director F. Marshall Peirce, Supervisor William Willson, Supervisor William Beavers, and Attorney Joel Wolff.

Also present: Police Chief Jeff Lamm, Building Inspector Dave Lamm, and Engineer Mary Lou Butler.

Absent: Supervisor Wanda Andreoli.

Agenda: ON MOTION, duly made (Beavers), seconded (Willson) and carried (4-0) to accept the agenda as presented. The agenda was revised for an error regarding the LSA grant under Engineer's Report. The LSA grant application is for Union Mill Road, not Center Street as listed on the agenda. ON MOTION, duly made (Peirce), seconded (Beavers) and carried (4-0) to revise the agenda to reflect Union Mill Road.

Announcements: An executive session was held immediately following the work session on October 28, 2025, to discuss personnel.

Public Comment: No public comment.

Minutes: ON MOTION, duly made (Peirce), seconded (Beavers) and carried (4-0) to approve the minutes of the October 7, 2025, monthly meeting, October 17, 2025, budget workshop, October 22, 2025, budget workshop, and October 28, 2025 work session.

Bills: Vice-Chairman Peirce questioned the bill from West Branch Construction asking if this was for the repair of the Moffat garage. Chairwoman/Secretary Kearney reported the bill was a little higher than originally quoted because they replaced the entire beam on the front of the garage. ON MOTION, duly made (Peirce), seconded (Willson) and carried (4-0) to pay the bills as presented.

Treasurer's Report: The treasurer's report showed balances of:

General Investment:	\$1,452,751.58
State Fund:	\$ 163,175.50
Capital Purchases:	\$ 12,808.04
General Fund:	\$ 225,462.84
Payroll:	\$ 5,180.37

ON MOTION, duly made (Beavers), seconded (Peirce) and carried (4-0) to approve the treasurer's report as presented.

Administrative Actions:

Advertise 2026 budget: The proposed 2026 budget has been prepared and balanced. ON MOTION, duly made (Beavers), seconded (Peirce) and carried (4-0) to advertise the proposed 2026 budget for public review and potential adoption at the December meeting.

Advertise for a Short-term Rental Administrator: A brief discussion was held on advertising this position in the newspaper or just advertising on Indeed, Savvy Citizen, the website etc. Supervisor Beavers questioned a salary for this position, but it will be commensurate with experience. It was decided not to advertise this position in the newspaper.

Donations for North Pocono Library and/or Griffin Pond: Donations were budgeted for this year in the amount of \$1,500. A brief discussion ensued on donating to the library alone. ON MOTION, duly made (Willson), seconded (Beavers) and carried (4-0) to donate \$1,500 to the North Pocono Library.

Site Improvement bond release Dollar General/Auto Zone: Engineer Butler will review the property and prepare a letter for the December meeting.

Resolution #2025-13 ~ Health Insurance Intergovernmental Agreement: This resolution will allow the township to participate in different insurances offered by PSATS for the employees. Currently the township does not offer vision insurance to the employees, but this resolution will allow the employees to participate in and receive vision insurance offered by PSATS. The cost of the vision insurance will be incurred by the employees if they wish to participate. Supervisor Willson questioned if the township employees could receive health insurance benefits with this program; the answer is yes. ON MOTION, duly made (Willson), seconded (Beavers) and carried (4-0) to adopt Resolution #2025-13.

Election of Participation Form (additional to Resolution #2025-13): ON MOTION, duly made (Beavers), seconded (Willson) and carried (4-0) to participate in the PSATS Insurance program.

Zoning Code Enforcement Officer: The monthly report showed (14) permits were issued in Eagle Lake (5- decks; 2-Florida rooms; 1-shed; 1-platform; and 5 gazebos), and 3 zoning permits were issued (1-car port; 1-deck; and 1-sunroom). There was a judgement placed on the Sheridan property in the amount of \$12,271.00 plus interest. This will need to be filed every 5 years until settled. ON MOTION, duly made (Peirce), seconded (Kearney) and carried (4-0) to accept the monthly report.

Building Inspector: The report showed (9) permits were issued (1- commercial roof replacement; 3-generator installs; 1-standing carport; 2-replace and add-on decks; 1-storage building, and 1-sunroom). ON MOTION, duly made (Beavers), seconded (Peirce) and carried (4-0) to accept the monthly report.

Planning Commission: The planning commission reported on Tramdock Properties, Joe Bonacci, (conditional use application); Rhorer Bus Company (conditional use application); Naro's Trucking (impervious/pervious use of property for zone change); Nammo Pocal (install sewer line while working on land development), and Eagle Lake (wastewater treatment plant). Supervisor Beavers questioned the Nammo Pocal project with Engineer Butler explaining the status of the project. The planning commission is recommending Eagle Lake submit for an NPDES permit.

Tramdock Property: Joe Bonacci was present to advise the board of his conditional use application. He is looking to convert the old BNT Movers building into a personal training facility with an addition on the back of the building. A recommendation has been received by the planning commission recommending approval of a conditional use permit. He is in the process of land development and obtaining an HOP from PennDOT. He has received an additional EDU from the sewer authority. Supervisor Peirce questioned the parking availability for any rentals. A brief discussion ensued. ON MOTION, duly made (Beavers), seconded (Peirce) and carried (4-0) to advertise and set a conditional use hearing for December 2, 2025 at 6:30pm.

Rrohrer Bus Company: A brief discussion ensued on a conditional use application received by Rrohrer Bus Company to allow for parking of school buses on a property adjacent to A.J. Chevrolet. The zoning code enforcement officer recommends the board hold a conditional use hearing because an application has been received, but it appears not all documents have been received. An HOP from PennDOT will need to be received, but Chairwoman/Secretary Kearney reported there have been no reports that an application had been submitted. The planning commission is also recommending land development be completed. A brief discussion ensued regarding a land development plan and conditional use hearing. It was decided to hold the hearing and discuss the project at the hearing, since they have already moved into the property without any proper permitting. ON MOTION, duly made (Beavers), seconded (Kearney) and carried (4-0) to advertise and set a conditional use hearing for December 2, 2025 at 6:00pm.
ON MOTION, duly made (Willson), seconded (Kearney) and carried (4-0) to accept the planning commission's monthly report.

Engineer: Mary Lou Butler read Resolution #2025-14 for LSA grant for Union Mill Road. Chairwoman/Secretary Kearney asked for clarification of the grant being for Union Mill Road or Center Street. She commented that she had it wrong on the agenda, she put Center Street, so a motion was made and approved to revise the agenda to reflect Union Mill Road (see above under agenda). ON MOTION,

duly made (Peirce), seconded (Beavers) and carried (4-0) to adopt Resolution #2025-14, A resolution for LSA grant for Union Mill Road in the amount of \$536,250. It was also reported that Naro Trucking presented a map documenting their impervious coverage. They are currently at 43%, 50% being allowed. ON MOTION, duly made (Peirce), seconded (Willson) and carried (4-0) to accept the monthly report.

Solicitor: Atty. Wolff reported an easement agreement between the township and B&B Realty has been received in relation to the Wawa project. This easement gives access to install, maintain and repair a stormwater line. One issue with the agreement is that it states the property is in the Borough of Moscow. Upon review of the agreement, there were a few other typos noticed. Atty. Wolff questioned who would be completing the work, with the answer being Wawa. ON MOTION, duly made (Beavers), seconded (Willson) and carried (4-0) to approve the Easement Agreement once the typos are corrected.

Director of Public Works: Vice-Chairman/DPW Director Peirce advised he prepared an ad for the sale of the 1997 Mack tandem dump truck on Municibid. The auction will last 2 weeks and will have a reserve set. This will need to be advertised in the Scranton Times. A brief discussion ensued on the amount of the reserve and allowing the sale at the completion of the auction if the reserve is reached. ON MOTION, duly made (Beavers), seconded (Kearney) and carried (4-0) to advertise the sale of the 1997 Mack tandem dump truck on Municibid.

Roadmaster: The monthly report advised road, building and equipment maintenance was completed. Vice-Chairman/DPW Director Peirce advised the tar buggy is up and running and will need a license plate. ON MOTION, duly made (Willson), seconded (Beavers) and carried (4-0) to accept the monthly report.

Moffat Maintenance: Chairwoman/Secretary Kearney advised the repairs have been completed on the garage. This will need to be painted next year with possibly some parge repairs for the chimney and garage also.

Police Department: Chief Lamm reviewed his monthly report which included 348 service calls. There were 14 total arrests; 1 juvenile arrest; 60 traffic citations; 62 traffic warnings; 3 non-traffic citations; and 10 parking citations. Chief Lamm attended the inaugural meeting of the North Pocono Scouting America Venture Program. He will be a community liaison for this program. A discussion was held on the previous Municibid auction for the decommissioned police car since the previous winner did not reach out to claim the vehicle. ON MOTION, duly made (Peirce), seconded (Beavers) and carried (4-0) to re-list the decommissioned police car for 2 weeks with a reserve.

Resolution #2025-15, LSA Grant for Active Shooter kits for the police and fire department (10 kits for each): Chief Lamm read Resolution #2025-15. ON MOTION, duly made (Willson), seconded (Beavers) and carried (4-0) to adopt Resolution #2025-15, a Resolution for the LSA Grant for Active Shooter kits for the police and fire departments.

ON MOTION, duly made (Beavers), seconded (Willson) and carried (4-0) to accept the police chief's monthly report.

Recreation Committee: Supervisor Beavers reported the recreation committee is working on Christmas at the Mansion event. There will be a hall of trees, and all events with the exception of Santa Claus, will be held in the pavilion. Santa Claus will remain in the mansion for pictures. Shoprite will donate the food and drinks, with the recreation committee purchasing the paper products. Chairwoman/Secretary Kearney advised a donation of stuffed animals has been received. The recreation committee is also conducting a raffle for a gun safe with (5) guns. The cost of the tickets is \$50.00 and the raffle will be held once all tickets are sold. ON MOTION, duly made (Willson), seconded (Kearney) and carried (4-0) to accept the monthly as reported.

Sewage Enforcement Officer: No report.

New Business: A letter of intent will need to be submitted for the Peer Assistance Program, a training program offered to township employees by mentors of the Commonwealth. This program is offered by the Governor's Center for Local Government Services and is offered at no cost to the township. ON MOTION, duly made (Beavers), seconded (Peirce) and carried (4-0) to send the letter of intent for the peer assistance program. The programs requested will be land use planning, finance, administrative/secretary, and reporting for state. A brief discussion ensued on setting or increasing fines and/or penalties for anyone who violates township ordinances. The board received a packet including copies of ordinances that have fines/violations already established.

Old Business: We are still in need of a code appeals board to hear appeals of the zoning code enforcement officer or building enforcement officer when violations have been issued. This board is in addition to the zoning hearing board. This will be advertised on the website and the Savvy Citizen app.

Correspondence: A letter of interest was received regarding the rental of the old police station for a yoga studio. A meeting will be scheduled for some time in December between the supervisors and the interested party to discuss the rental. The birdhouse Eagle Scout project will take place on November 22nd and 23rd. The Eagle Scout, Adam Lesak, will begin marking the trees on the 22nd and placing the birdhouses on the 23rd.

Supervisor Comments: Supervisor Willson congratulated Chairwoman Kearney and Supervisor Beavers for their win in the recent election. Chairwoman Kearney thanked the voters for their support.

Public Comment: No public present.

Adjournment: ON MOTION, duly made (Beavers), seconded (Willson) and carried (4-0) to adjourn the meeting at 8:10pm.

Respectfully submitted:
Melissa Kearney, Secretary

Approved: 12.2.25

