

**COVINGTON TOWNSHIP SUPERVISORS
REORGANIZATION MEETING
JANUARY 5, 2026**

The Covington Township Board of Supervisors held their reorganization Meeting on Monday, January 5, 2026, at 7:00 p.m., at the Moffat Estate, 20 Moffat Drive, Covington Township, PA 18444.

There were present: Supervisor Melissa Kearney, Supervisor Wanda Andreoli, and Supervisor William Beavers.

Absent: Supervisor William Willson and Joel M. Wolff, Esquire

The meeting was opened with a Pledge of Allegiance led by Supervisor Kearney at 7:07pm.

AGENDA: *ON MOTION, duly made (Beavers), seconded (Peirce) and carried (4-0) to accept the agenda as presented.*

PUBLIC COMMENT: *David Lamm, building inspector, commented that the new UCC codes have become effective January 1, 2026.*

SUPERVISOR COMMENTS: *Supervisor Peirce asked if all appointments could be read first, with a motion being made at the end of each section. Also, it was discussed that at the regular monthly meetings, all monthly reports will be accepted as one (1) motion, and any individual action that needs to be voted on or discussed, will be done by motion under administrative actions. All supervisors agreed.*

CHAIR-PERSON: *Supervisor Melissa Kearney*

VICE CHAIR-PERSON: *Supervisor F. Marshall Peirce*

SECRETARY: *Melissa A. Kearney*

TREASURER: *Joseph Loftus*

SOLICITOR: *Joel M. Wolff, Esquire*

VACANCY BOARD CHAIR-PERSON: *John Brostoski*

BUILDING CODE OFFICIAL & BUILDING INSPECTOR: *David Lamm*

UCC COMMERCIAL INSPECTOR: *Jason Humenanski (BHW Construction Consultation Services, Inc)*

UCC APPEALS BOARD: *NP COG UCC appeals board*

ZONING OFFICER AND CODE ENFORCEMENT OFFICER: *Joseph Lorince*

ASSISTANT ZONING OFFICER AND CODE ENFORCEMENT OFFICER: *Dawn Coco;
Chairwoman Kearney explained this is a new position.*

ZONING OFFICER AND CODE ENFORCEMENT OFFICER SOLICITOR: *Donald G. Karpowich,
Esquire*

EMERGENCY MANAGEMENT COORDINATOR: *Vacant*

ENGINEER: *Mary Lou Butler, Engineering Surveying Consultants & Design, Inc.*

ALTERNATE PROJECT ENGINEER: *Brick Lindner*

OPEN RECORDS OFFICER/RIGHT TO KNOW OFFICER: *William Willson*

ALTERNATE RIGHT TO KNOW OFFICER: *William Beavers*

FLOOD PLAIN ADMINISTRATOR: *David Lamm*

PLANNING COMMISSION SECRETARY: *Mindy Hughes*

ZONING HEARING BOARD SECRETARY: *Vacant*

ZONING OFFICE SECRETARY: *Dawn Coco*

PLANNING COMMISSION SOLICITOR: *James A. Hailstone, Esquire*

ZONING HEARING BOARD SOLICITOR: *Robert Sheils, Esquire*

SEWAGE ENFORCEMENT OFFICER: *David J. Lamereaux*

ALTERNATE SEO: *David A. Lamereaux*

POLICE CHIEF: *Jeffrey Lamm*

PART TIME POLICE: *Michael Carroll, George Dobson, Juan Baizan, and Michael Benner*

RESIGNATION RECEIVED: *ON MOTION, duly made (Andreoli), seconded (Peirce) and carried (4-0) to accept the resignation of David Burrier.*

PAVILION ATTENDANT (FORMERLY MANAGER): *Alex Alt with the help of the secretary handling the administrative work for the rentals.*

SENIOR CENTER COORDINATOR: *Barbara Belasky*

SUPERVISOR LIAISONS:

ROAD: Marshall Peirce

POLICE: Wanda Andreoli

PLANNING: William Willson

ZONING: William Beavers

SEWER: Melissa Kearney

A brief discussion ensued on the need for supervisor liaisons; it has been concluded that all employees are free to speak with any supervisor so this may not be needed in the future.

DIRECTOR OF PUBLIC WORKS: Marshall Peirce

ROADMASTER: Arthur Alt

MOTION: ON MOTION, duly made (Peirce), seconded (Andreoli) and carried (4-0) to accept the above appointments as stated.

DELEGATE SUPERVISOR TO TRANSFER TITLES AND SIGN DOCUMENTS OF VEHICLE

TRANSFERS: ON MOTION, duly made (Beavers), seconded (Andreoli) and carried (4-0) to approve Vice Chairman/DPW Director Peirce to transfer titles and sign documents for vehicle transfers.

DELEGATE & ALTERNATE DELEGATES TO LACKAWANNA COUNTY TAX COLLECTION

COMMITTEE: William Beavers, delegate; Marshall Peirce, 1st Alternate and Wanda Andreoli, 2nd Alternate

DEPOSITORIES: ON MOTION, duly made (Beavers), seconded (Andreoli), and carried (4-0) to appoint Peoples Security Bank and Trust and PLGIT as the Township depositories and to allow seated supervisors and the Treasurer to sign checks.

VACANCIES ON BOARDS:

PLANNING COMMISSION MEMBER (5 years): Robert Oltmann

SEWER BOARD MEMBER (5 years): Vacant. A resignation letter has been received from Maclain Walsh, he will not be re-appointed.

ZONING HEARING BOARD MEMBER (3 years): Scott VanFleet

ALTERNATE ZONING HEARING BOARD MEMBER: Glenn Khouri and (1) vacancy

RECREATION COMMITTEE MEMBERS: A new list will be approved after the recreation committee has their reorganization meeting later this month.

RECYCLING COORDINATORS: Dawn Coco and Marshall Peirce

MOTION: ON MOTION, duly made (Andreoli), seconded (Beavers) and carried (4-0) to accept the above appointments as stated.

DELEGATES:

DELEGATE(S) TO STATE CONVENTION: ON MOTION, duly made (Peirce), seconded (Andreoli), and carried (4-0) to appoint Melissa Kearney voting delegate, and to authorize payment of allowable expenses (hotels, meals (no alcohol), mileage, and workshops) for attending the PSATS Convention for any supervisor and/or secretary that will be attending.

DELEGATE TO LACKAWANNA COUNTY COG: Melissa Kearney

DELEGATE TO NORTH POCONO COG: Marshall Peirce

CDL DRUG & ALCOHOL PROGRAM CONTACT PERSON: Melissa Kearney

MOTION: ON MOTION, duly made (Andreoli), seconded (Beavers) and carried (4-0) to accept the above appointments as stated.

FIRE COMPANY:

COVINGTON FIRE COMPANY: Chairwoman Kearney read Resolution 2026-01, *A Resolution Authorizing Fire Protection, Emergency Medical Services (EMS), Advanced Life Support Services (ALS), and Other Public Safety Activities in the Township.* ON MOTION, duly made (Andreoli), seconded (Beavers), and carried (4-0) to adopt Resolution 2026-01, *A Resolution Authorizing Fire Protection, Emergency Medical Services (EMS), Advanced Life Support Services (ALS), and Other Public Safety Activities in the Township.*

FIRE COMPANY OFFICERS: Chairwoman Kearney read the list of the 2026 Executive Officers and Line Officers of the Covington Independent Fire Company.

ESTABLISH REGULAR MONTHLY MEETING DATES: Chairwoman Kearney reviewed the monthly meeting dates for 2026. The meeting in July will be held on July 14th, one (1) week later, due to the fire company picnic.

ESTABLISH REGULAR MONTHLY WORK SESSION DATES: Chairwoman Kearney reviewed the work session dates for 2026. There will be no work session scheduled for December.

MOTION: ON MOTION, duly made (Kearney), seconded (Andreoli) and carried (4-0) to approve the monthly meeting and work session dates as listed.

RESOLUTION SETTING PUBLIC COMMENT POLICY: Chairwoman Kearney read Resolution #2026-02, *A Resolution of the Board of Supervisors of Covington Township, Lackawanna County, Pennsylvania, to Permit and Regulate Public Comment at Public Meetings.* Vice-Chairman Peirce questioned the ability for non-residents/non-taxpayers to speak at our meetings. ON MOTION, duly made (Peirce), seconded (Andreoli), and carried (4-0) to adopt Resolution #2026-02, *A Resolution of the Board of Supervisors of Covington Township, Lackawanna County, Pennsylvania, to Permit and Regulate Public Comment at Public Meetings.*

ESTABLISH MILEAGE RATE FOR USE OF PERSONAL VEHICLES FOR BUSINESS USE: ON MOTION, duly made (Peirce), seconded (Kearney), and carried (4-0) to follow the IRS guidelines to establish a rate of \$0.68 per mile for use of personal vehicles for business use.

FEES FOR HEARINGS: ON MOTION, duly made (Andreoli), seconded (Beavers), and carried (4-0) to keep all fees for hearings the same as adopted by Resolution 2022-05.

EMPLOYEE HOLIDAYS: Chairwoman Kearney read the employee holiday list. Employees covered by employment or collective bargaining agreements should refer to their contracts. ON MOTION, duly made (Andreoli), seconded (Beavers), and carried 4-0 to approve the holidays as listed in the personnel handbook and collective bargaining agreement (uniform employees).

TREASURER'S BOND: \$2,000,000.00

SALARIES, FEES & HOURLY RATES:

ENGINEER: \$75.00 per hour

ATTORNEYS:

TOWNSHIP SOLICITOR: \$5,000 per month, not including court costs.

ZONING/CODES ENFORCEMENT SOLICITOR: \$150.00 per hour

ZONING HEARING BOARD SOLICITOR: \$150 per hour

PLANNING COMMISSION SOLICITOR: \$150.00 per hour

BUILDING INSPECTOR: 80% of receipts.

SECRETARY: This will be set by the auditors

TREASURER: \$2,000 per month

POLICE DEPARTMENT:

CHIEF OF POLICE: \$36.00 per hour

OFFICERS:

Officer Bastek: will increase to \$32.00 per hour, per CBA effective 2-1-2026

F/T Officers Grube, Zegarski, and Schneider: \$32.00 per hour

P/T Officers Benner, Baizan, Dobson, and Carroll: \$28.00 per hour

Eagle Lake contracted services: will be voted on at regular meeting, 1-6-2026

UNIFORM ALLOWANCE:

F/T Officers: per Collective Bargaining Agreement

P/T Officers: per Collective Bargaining Agreement

DEPARTMENT OF PUBLIC WORKS (DPW):

DPW DIRECTOR: This will be set by the auditors

ROADMASTER: Arthur Alt, Jr.: \$27.30 per hour

FULL-TIME ROAD LABORERS:

Justin Musgrave: \$24.50 per hour

Michael Schank, CDL driver: \$27.81 per hour

Alex Alt: \$21.63 per hour

PART-TIME ROAD LABORERS:

Jay Hallock: CDL driver: \$27.81 per hour

William Willson: CDL driver: this will be set by the auditors

MOFFAT MAINTENANCE: Jay Hallock: \$25.73 per hour

ZONING OFFICER AND CODES ENFORCEMENT OFFICER:

Joseph Lorince: \$40.00 per hour

ASSISTANT ZONING AND CODES ENFORCEMENT OFFICER/SECRETARY:

Dawn Coco: \$30.00 per hour

ZONING HEARING BOARD SECRETARY: Currently vacant: \$21.63 per hour

ZONING HEARING BOARD VOTING MEMBERS: \$50.00 per attended meeting

SEWAGE ENFORCEMENT OFFICER and ALTERNATE SEWAGE ENFORCEMENT OFFICER: \$52.00 per hour

PLANNING COMMISSION SECRETARY: \$262.50 per month

PLANNING COMMISSION MEMBERS: \$50.00 per attended meeting or class

NORTH POCONO SENIOR CENTER COORDINATOR: Belasky: \$23.79 per hour

PAVILION ATTENDANT: Alex Alt: paid overtime for time worked.

MOTION: ON MOTION, duly made (Andreoli), seconded (Peirce) and carried (4-0) to accept the above pay rates as presented.

HEALTH INSURANCE CONTRIBUTIONS:

Chairwoman Kearney explained with the current rising costs of health care, any employee(s) who has coverage for dependents will be required to contribute towards their health insurance.

Employee only coverage: no contribution required

Employee plus spouse, child(ren), or family:

Non-union: \$40.00 per pay

Union: per collective bargaining agreement

PUBLIC COMMENT: No public comment.

ADJOURNMENT: ON MOTION duly made (Kearney), seconded (Andreoli), and carried (4-0) to adjourn at 7:45p.m.

*Respectfully submitted,
Melissa Kearney, Secretary*

APPROVED: 1-6-26
Wanda Andreoli